

LINDSBORG CITY COUNCIL

October 19– 6:30 p.m.

Meeting Minutes

MEMBERS PRESENT:

Becky Anderson, Rebecca Van Der Wege, Ed Radatz, Kirsten Bruce, Blaine Heble, Jodi Duncan, Emile Gallant, Rick Martin

ABSENT: Mark Friesen

OTHERS PRESENT:

Greg DuMars, Chris Lindholm, Larry Lindgren, Holly Lofton, Chief Davis, Roxie Sjogren, Lucas Neece, Brian Bina, Clark Schultz

The meeting was called to order at 6:30 p.m. by Mayor Becky Anderson followed by the pledge of allegiance.

PUBLIC INPUT:

Clark Schultz spoke on the City's opting out of using the Lindsborg News-Record as the official newspaper.

AMENDMENTS TO THE AGENDA: None

MAYOR'S REPORT:

Congratulations to the high school athletes. Women's tennis sent three to State, Cross country is doing well. This weekend, Smoky Valley will be hosting sub-State volleyball. Our team is 25-2. Congratulations to Bethany College and Mark Lucas for the 139 years of continuous performances of the Messiah Festival since 1882. The latest report from Shaeli Shae that came out this afternoon has the COVID-19 numbers rising. Stay safe.

CONSENT AGENDA: Kirsten Bruce moved to approve the minutes of the October 5, 2020 regular council meeting, Payroll Ordinance 5260, and Purchase Order Ordinance 5261. Motion seconded by Rick Martin and passed unanimously by roll call vote.

APPOINTMENTS:

Rebecca Van Der Wege moved to appoint Genevieve Bishop to the Lindsborg Community Library Board. Seconded by Ed Radatz and passed unanimously by voice vote.

PLANNING & ZONING: No report.

OLD BUSINESS: None.

NEW BUSINESS

Ordinance No. 5262 – Mandatory Face Mask Ordinance

A proposed ordinance mandating the wearing of "mask or other face covering is on the agenda for consideration. This ordinance would require a person to cover their mouth and nose with a mask or face covering under different situations as specified in Section 2 of the ordinance along with the exemptions to wearing a mask or face covering. Section 3 of the ordinance provides for the enforcement, violations, and penalty. Non-compliance will be treated as an infraction. The ordinance would be effective through December 8, 2020.

The current mandatory mask ordinance, Ordinance 5256, will expire on November 4, 2020. This ordinance would extend the current mandatory mask ordinance to December 8, 2020.

Kirsten Bruce moved to approve Ordinance No. 5262 requiring the wearing of masks or other face covering. Seconded by Rebecca Van Der Wege. Motion carried 5-2 with Councilmembers Ed Radatz, Kirsten Bruce, Rick Martin, Rebecca Van Der Wege and Blaine Heble voting yea and Councilmembers Emile Gallant and Jodi Duncan voting nay.

Community Development Block Grant (CDBG) CV Agreements

Attached are contracts between the City of Lindsborg and three businesses to govern the use of CDBG-CV funds and to maintain accountability for the monies. Also attached are environmental reviews that need to be approved by Council. They reflect the requirements of the CDBG program; they do not require further research.

The CDBG-CV funds are a funding source from the federal government that was disbursed to the states. Lindsborg was awarded \$132,000 to be granted to businesses in existence on March 1st and with at least 51% low/moderate income employees. The requirements for the grants limit the pool of applicants, but we have had interest from several businesses.

As you can see from the attached contracts, Coronado Motel has been allocated \$20,000, Viking Motel has been allocated \$20,000, and Lindsborg Hardware has been allocated \$23,000.

This completes the entire \$132,000 grant.

Jodi Duncan moved to approve the contracts with Coronado Motel, Viking Motel, and Lindsborg Hardware. Seconded by Ed Radatz and passed unanimously by roll call vote.

Public Safety Access Management

At the end of 2019, Council approved an access management system for City Hall. This system allows staff to control access to the building in a more sophisticated and secure manner. The permissions can be revoked remotely without requiring us to rekey the building. This is of particular interest at Public Safety where we have volunteers who need access to the building.

The system at City Hall is working well.

As we were reflecting on what direct aid requests to make as part of the federal monies that are being managed by the county, we determined that improving access management to public safety would be a good use of the funds. This improves control over access to Public Safety and EMS; it eliminates the need to keep track of keys and provides a log of who enters the building outside of regular hours. It also includes 2 thermal scan units to take temperatures at doors.

Bids were solicited from 7 firms at the time we did City Hall. Because the system needs to integrate seamlessly with our existing system, and we have been pleased with the customer service provided by Gateway, staff only solicited a bid from Gateway, which is attached.

Ed Radatz moved to approve \$27,956 for an access management system and two thermal scanners from Gateway Wireless. Seconded by Rick Martin and passed unanimously by roll call vote.

Police Vehicle Equipment Installation

At the January 20, 2020 City Council meeting, City Council approved the purchase of a new vehicle for the Police Department. Unfortunately, due to COVID-19 delays in the auto industry, we did not receive the new vehicle until August 26, 2020.

The Police Department is using KA-COMM to outfit the new vehicle. The quote from KA-COMM is in the amount of \$3,319.78. Given the cost to outfit the new vehicle, using KA-COMM was the reasonable choice as it provides us greater accountability and a warranty on the installation to ensure the job is done correctly. Additionally, given our new mobile radios were purchased through KA-COMM, they will install the new radio in the vehicle at the same time the other parts are being installed.

Given an immediate opening in KA-COMM's schedule to start the outfitting of the new vehicle, a decision was made in consultation with the City Administrator to get the installation of new equipment started before the expenditure was approved.

Blaine Heble moved to approve the expenditure of \$3,319.78 for the outfitting of our new police vehicle with KA-COMM. Seconded by Rick Martin and passed unanimously by roll call vote.

Health Insurance Renewal 2021

In 2013, the City of Lindsborg established health insurance coverage using umbrella coverage and a health reimbursement account (HRA). On December 1, 2013, the health insurance program was renewed so it would have “grandfathered” status and not be required to meet all the terms of the Affordable Care Act (ACA). Switching to an HRA has allowed better health coverage cost control.

Prior to the 2019 renewal, dental coverage was self-insured. For 2020, the dental insurance coverage is through BCBS Dental Care and the proposal for 2021 includes the same dental coverage. The BCBS Dental Care program provides greater benefits to employees and at a lower cost than self-insuring for dental insurance.

The proposed policy and coverage represents a 3.161% increase in employer cost over 2020.

The average annual increase from 2015 through 2021 has been 1.337%.

Emile Gallant moved to approve the umbrella health insurance and dental coverage with provider Blue Cross/Blue Shield with a \$6,500/\$13,000 deductible and for the employee contribution to health insurance cost remain at the 2020 health insurance contribution levels. Seconded by Rick Martin and passed unanimously by roll call vote.

Employee Assistance Program

An addition to the Employee Benefit Program this year is an Employee Assistance Program (EAP). The benefit to employees would be they would have access to counseling, coaching, consultation, crisis management, work life referrals, and legal consultations at no additional cost to employees. This service would be available to all employees whether they participated in the City’s health insurance or not and includes all employee family members living in the home up to age 26. For the City of Lindsborg, this program would provide for healthier employees, both mentally and physically therefore, reducing absenteeism and increasing productivity. Healthier employees also helps to manage and stabilize health insurance costs. The EAP also provides assistance in management consultation and support. That support includes guidance on dealing with disruptive behavior, worksite threats and safety planning as well as training on recognizing signs and symptoms of troubled employees. For Human Resources, it provides toolkits in working with employees through informal, formal, and mandatory referrals. There is an annual cost, and the recommended program is for 6 face-to-face sessions. Each employee and their in-home family members would be eligible to have up to 6 face-to-face sessions. The annual cost for this tier is \$2,110.

Kirsten Bruce moved to approve an Employee Assistance Program through BCBS of Kansas New Directions program for up to 6 face-to-face sessions at an annual cost of \$2,110.00. Seconded by Rick Martin and passed unanimously by roll call vote.

Letter of Retirement

Larry Lindgren shared his letter of resignation with his intent to retire on February 19, 2021 after 32 years of service to the City of Lindsborg.

Kirsten Bruce moved to approve the resignation of Larry Lindgren effective February 19, 2021. Seconded by Rick Martin and passed unanimously by voice vote.

EXECUTIVE SESSION:

Rick Martin moved to go into executive session to discuss the acquisition of real estate exception K.S.A. 75-4319(b)(6) for 20 minutes and to include the city administrator, city attorney and the assistant city administrator. The open meeting will resume at 7:28 p.m. Seconded by Ed Radatz and passed unanimously by voice vote.

No action was taken.

ADJOURNMENT: Moved by Rick Martin, seconded by Blaine Heble and passed unanimously. Adjourned at 7:29 p.m.

Respectfully Submitted,
Roxie Sjogren
City Clerk